

## Available Pre-K SPED Furniture & Materials

Lopes, Alexandre S.

**Sent:** Tuesday, August 18, 2015 10:07 AM  
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**Attachments:**Richards Aerial.pdf (163 KB) ; Richard's Warehouse - PK S~1.docx (18 KB)

Dear Pre-K SPED Teachers,

This Friday, August 21st, 2015, I will be at Richard's Warehouse (12525 NW 28 Avenue, Miami, FL, 33167) between 8:30 and 10:30 a.m. A substantial amount of Pre-K SPED classroom furniture and materials will be available to those who meet me there between those hours. If you choose to come, you must be willing to help me carry the furniture and materials to your car, and you must come with a car big enough to fit the items you choose to take to your own classrooms. No items will be saved for anyone or put on hold for a later date. Items

will be distributed on a first-come, first-served basis and will have to be taken away between the hours of 8:30 and 10:30 a.m. on Friday, August 21st, 2015 - no exceptions will be allowed. (A list of the items that will be available has been attached to this message. Everything is available expect for the red chairs.)

If you are coming, please send me a message (do not use the reply to all function) letting me know at what time to expect you. I will leave a list with the names of those who contact me with the guard at the entrance of the warehouse. If you do not send me a message, your name will not be on that list, and you will not be allowed onto the warehouse grounds. Do not contact the warehouse or anyone associated with the warehouse on your own – all contacts with the warehouse must be made through me. (We want to be able to maintain a good relationship with them.)

Once you check in with the guard, do the following:

- Turn left immediately
- Go to the end of the "road"
- Turn right
- Look for the open roll-up door (I will be there waiting for you.)
- Park your car (Do not back up your car to the loading dock.)
- Once you come and select the items you want, we will take turns backing up cars to the dock and loading them up (Remember: Come with cars that will fit what you want to take. There is not going to be time to try to fit items into compact cars.)
- A map containing an aerial view of the warehouse has been attached to this message.

I look forward to seeing as many of you as possible on Friday, August 21st, 2015 between 8:30 and 10:30 a.m.

Regards,  
Alex Lopes  
Instructional Supervisor  
Prekindergarten Program for Children with Disabilities



Richards  
Warehouse  
Entrance

Miami City Office

Entrance  
12525 NW 28 Ave

Amount	Pre-kindergarten Item Description
2	Small wooden tables
4	Computer storage
22	Small wooden chairs
3	Small cubbies/lockers
4	Small child refrigerators
3	Small child stoves
3	Small child sinks
2	Small child pantries
1	Toddler pantry
1	Soft child couch
3	Child book stands
1	Art Area Shelves (small child) 35 ¾" H x 46 ¼" W x 13 ¾" D
2	Manipulative Shelves (small child) 27 ½" H x 12" D x 48" D
1	Rectangular (30 x 72)
1	ABC puzzle storage
3	Small child book shelf
1	Water table
11	Small child table
3	Soft young child chair
4	Small toddler seater table
70	Small pre-k child red stacking chairs
40	Small child cots

Items	Amount
3	Prek
10	Rugs
2	4 seater Baby Buggy
45	Sleeping Cots
3	Writing Desks
40	Outside Blocks
2	Paint Easels

13	Student Desks
10	Boxes of assorted Materials