TO: Region SPED Supervisors

FROM: Dolores Mendoza, Executive Director
Prekindergarten Program for Children with Disabilities

SUBJECT: TRANSITION OF EXITING PREKINDERGARTEN CHILDREN WITH DISABILITIES

All Prekindergarten children with disabilities who will be five years old on or before September 1, 2014 will be promoted in June 2014. All appropriate data must be up-to-date to facilitate the smooth transition of the Prekindergarten children into a kindergarten or a primary special education (SPED) class.

All Reevaluation Team (RT) conferences will be held no later than November 27, 2013. Please be aware that only those children labeled Developmentally Delayed (DD), who will be six years old by December 1, 2014 and have been targeted by the RT team, will be re-evaluated. It is the school's responsibility to schedule and conduct the RT’s with the school LEA. The Prekindergarten staffing specialists will provide each school with the list of students requiring an RT. Those students with an exceptionality of Developmentally Delayed (DD) who will be turning six years old after December 1, 2014, should have RTs conducted once they are in kindergarten during the fall of 2014 through spring recess 2015. This group of children will need close monitoring to ensure that their re-evaluations and eventual staffings all fall within the District’s time guidelines and occur before their sixth birthday. These students will be transitioned with their current exceptionality (DD) to the most appropriate kindergarten program. Please note that there may be exceptions to this rule for students with exceptionality of DD, whose birthday occurs after December 1, 2014, but who may need to be re-evaluated due to parent or teacher request in order to assist in determining an appropriate placement. This includes students for possible placement to the Autism Academies. In addition, any child transitioning to Kindergarten, whose three year re-evaluation will be due prior to December 1, 2014, will also be re-evaluated in Pre-K.

Exit staffings for all Prekindergarten SPED children are to begin in March 2014 in order to provide sufficient time for transferring children, requesting transportation, and ensuring needed equipment and services are in place.

Attached is a calendar for transition of those children exiting the Prekindergarten Program. Please adhere to these timelines. If there are any questions, or if you anticipate any problem with the schedule, please call this office at 305 271-5701 or dmendoza@dadeschools.net. Thank you for your cooperation.

DM/ev
Attachment

cc: Ms. Ava Goldman Ms. Kathleen Phillips
    Ms. Liliana Salazar Ms. Angie Robinson-Rodríguez
    Dr. Sue Buslinger-Clifford Ms. Lourdes Batista
    Mr. Daniel Ore Ms. Sarah Shanks
    Ms. Migdalia Coubertier Ms. Esther McVoy
    Ms. Evelyn Barrera Prekindergarten SPED Teachers
    Ms. Maria Fernandez Prekindergarten SPED District Staff
    Ms. Celia Bolzani
<table>
<thead>
<tr>
<th>Initiation Date</th>
<th>Completion Date</th>
<th>Activity</th>
<th>Person(s) Responsible</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/24/13</td>
<td>11/29/13</td>
<td>All Re-evaluation team (RT) conferences are held</td>
<td>RT Committee</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Complete the following as needed/indicated on the RT Form (FM3275):</td>
<td>School Psychologist</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Obtain Informed Notice and Consent for Reevaluation</td>
<td>SPED Chairperson/Administrator</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Update Social History and administer Adaptive Behavior Scale (as needed)</td>
<td>School Social Worker</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Complete two Observations of Student Behaviors (as needed)</td>
<td>Pre-K SPED Teacher and one other Professional</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Administer Hearing and Speech Evaluations (as needed)</td>
<td>Speech/Language Pathologist</td>
<td></td>
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<td>Update PT orders</td>
<td>Physical Therapist</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td>Obtain Vision Screening (as needed)</td>
<td>Pre-K SPED Teacher</td>
<td></td>
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<tr>
<td>1/10/14</td>
<td></td>
<td>Reevaluation packet is sent to the SPED Center</td>
<td>SPED Chairperson</td>
<td></td>
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<td></td>
<td></td>
<td>Open cases to assigned school psychologist</td>
<td>SPED Center</td>
<td></td>
</tr>
<tr>
<td>Prior to March 31, 2014</td>
<td>5/31/14</td>
<td>All cases for re-evaluation are completed</td>
<td>School Psychologist</td>
<td></td>
</tr>
<tr>
<td>3/3/14</td>
<td>5/23/14</td>
<td>Staffings to be held at school.</td>
<td>School personnel responsible for Notification of Meetings.</td>
<td></td>
</tr>
</tbody>
</table>

Cases must be submitted to Staffing Specialist three weeks prior to scheduled staffing date to ensure that appropriate staff is invited from receiving/home schools. Any Re-evaluation cases arriving after May 2, 2014 will be sent to the Kindergarten school for Review of Placement.